



## BOARD OF COMMISSIONERS' MINUTES

Tuesday, July 11, 2017, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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### I. CALL TO ORDER

### II. PLEDGE OF ALLEGIANCE

Commissioner Pipe called the Board of Commissioners' meeting to order at 10:00 A.M. on Tuesday, July 11, 2017.

In attendance were Commissioners Michael Pipe, Chair; Steven G. Dershem, Commissioner; Administrator, Margaret Gray; Solicitor, Elizabeth Dupuis; and Executive Secretary, Natalie Bird.

### III. PUBLIC COMMENT

Representatives from the news media included Emma Gosalvez, Leon Valsechi, and Sean Yoder.

Visitor(s) present included Sharon Okeiff-Fusco, Edward Jacot, Laura Dininni, Charima Young, David Payne, Joe Pierce, Jennifer Caron, Scott Heckman, and Jeff Kuhns.

County Personnel present included David Lomison, Wilmer Andrews, Mike Bloom, Tom McDermott, Bryan Sampsel, Bill Browder, Joyce McKinley, Faith Ryan, Mark Smith, Dale Neff, and Tom Backenstoe.

CNET staff were present.

Jeff Kuhns of the Xerox public sector team in Harrisburg provided information on how he has been able to help Butler County reduce their printing expense by eliminating 125 printers from their offices. He provided his contact information to the Board and asked that they consider an assessment of the printing services we have available in our County offices.

### IV. MEETING MINUTES

Commissioner Higgins made a motion to approve the Minutes from the Board of Commissioners' meeting held Tuesday, June 27, 2017. The motion was seconded by Commissioner Dershem and unanimously approved.

V. GUEST PRESENTATION

The Board welcomed Sharon Okeiff Fusco who announced the Bike MS: Keystone Country Ride that will take place on July 22 and July 23, 2017. This has happened for over 22 years in our area and this year there are over 350 cyclists registered for the two-day ride. Commissioner Higgins is planning to participate; this will be his eighth year completing the ride.

VI. ACTION ITEM(S)

A. Resolution No. 5 of 2017 – Mike Bloom requested the Board approve Resolution No. 5 allowing the County to pursue a Multimodal Transportation Fund grant from the PA Department of Community and Economic Development Commonwealth Financing Authority. Seeking \$1.2 million in grant funds with a County match of \$500,000 in Act 13 funds to rehabilitate three structurally deficient local bridges: T-943 Lower Coleville Road, Spring Township; T-489 Front Street, Curtin Township; and T-526 Fox Gap Road, Miles Township. Commissioner Higgins motioned to adopt Resolution No. 5 of 2017. The motion was seconded by Commissioner Dershem and was unanimously approved. – Dept. 151.

B. Ordinance No. 3 of 2017 – Adopting Ordinance No. 3 of 2017 authorizing and directing issuance of General Obligation Debt, as permitted by and pursuant to the Local Government Debt Act, 53 PA.C.S. § 8001 ET SEQ., as amended, comprised of General Obligation Bonds, Series A of 2017 in the maximum aggregate principal amount of \$17,500,000; General Obligation Bonds, Series B of 2017 in the maximum aggregate principal amount of \$1,000,000; and General Obligation Notes, Series C of 2017 in the maximum aggregate principal amount of \$500,000 – Dept. 111.

The Board welcomed David Payne of PNC Capital Markets and Joe Pierce of Eckert Seamans to discuss the refinancing of general obligation debt. David explained that there are three series of bonds to be financed, Series A is advanced refunding of 2012 bonds, Series B is refunding of 2010 bonds, and Series C of 2017 which allows the County to capture savings upfront in 2018. The County rating was reaffirmed as double-A stable and will not have to utilize bond insurance, which will provide additional cost savings. The refinancing will save the County approximately \$750,000. Joe added that the County would need to accept and sign a bond purchase agreement with PNC Capital Markets naming them as the purchaser of the bonds and the County as the seller. Eckert Seamans will submit the necessary documents to the Department of Community and Economic Development to start the approval process.

- i. Adopt Policies and Procedures on Tax-Exempt Obligations that the tax-exempt proceeds will be used in compliance with the internal revenue code.

- ii. Adopt Secondary Market Disclosure Procedures to institutionalize the steps taken to see that necessary information will be posted on the Electronic Market Municipal Access (EMMA).

Commissioner Higgins made a motion to approve Ordinance No. 3 of 2017, the Policies and Procedures on Tax-Exempt Obligations, and the Secondary Market Disclosure Procedures. The motion was seconded by Commissioner Dershem and unanimously approved.

- C. Commissioner Higgins made a motion to re-appoint Steven Shaffer to the MH/ID/EI Advisory Board. The motion was seconded by Commissioner Dershem and unanimously approved.

*The citizen listed in the table below has offered their time and energy to serve on the indicated authority, board, or committee.*

ABC	Name	Action	Term
MH/ID/EI Advisory Board	Steven Shaffer	Re – Appointment	7/1/2017 – 7/31/2020

- D. Commissioner Higgins announced that the check of the week was to West Penn Power in the amount of \$9,731.74 and motioned to approve the check run in the amount of \$390,715.83 dated July 7, 2017. The motion was seconded by Commissioner Dershem and was unanimously approved.
- E. Conservation District– The Board welcomed Scott Heckman from the US Department of Agriculture – Natural Resources Conservation. Scott requested that the Board approves a contract with Steven E. Krieger Excavating for the Emergency Watershed Protection Projects CEN 16-001 Spring Township, CEN 16-002 Union Township, and CEN 16-003 Howard Township. The contract total will not exceed \$187,800 for the period of July 11, 2017 through September 1, 2017. Steven Krieger was the lowest responsible bidder and was awarded the bid for all three projects to repair flood damages from the October 2016 flood. Scott announced that a pre-construction meeting is planned for later this week. Commissioner Higgins made a motion to approve the contract with Steven E. Krieger Excavating. The motion was seconded by Commissioner Dershem and unanimously approved– Dept. 111.
- F. Commissioners – Margaret Gray presented a letter of support to the PA Department of Community and Economic Development (DCED) from the Board of Commissioners on behalf of the Clearwater Conservancy and its grant application for the Slab Cabin Run initiative. Clearwater Conservancy is proposing to preserve up to 300 acres of farmland on the Everhart and Meyer farms – Dept. 111.

- G. Adult Services – Faith Ryan requested that the Board reviews the semi-annual PHFA report for the awarded 2016 PHARE grant fund, of the \$20,000 awarded \$14,460 has been expended. This grant fund has provided eligible individuals/families, living in the Marcellus Shale impact area, with rental and security deposit assistance – Dept. 501.
- H. Central Booking – Wilmer Andrews requested that the Board reviews a contract renewal for maintenance and 24/7 support for the HDX 6000 PolyCom video unit. The contract total is \$695 for the period of July 29, 2017 through July 28, 2018. This year Central Booking will be celebrating their tenth year in Centre County; they photograph and finger print offenders and work to prepare their criminal history – Dept. 334.
- I. District Attorney – Mark Smith requested that the Board reviews the following items:
  - i. A contract with Thomson Reuters for Westlaw. The contract total is \$18,105.60 for the period of July 25, 2017 through July 24, 2020 with a three (3%) percent increase in the second and third year– Dept. 221.
  - ii. A contract with Corrections Development Inc. for the Prosecutor's Management Application. The contract total is \$7,074 for the period of January 1, 2017 through December 31, 2017 – Dept. 221.
- J. Elections – Joyce McKinley requested that the Board reviews the following items:
  - i. A contract renewal with Election Systems & Software for the continuation of firmware and software usage agreement for all election equipment (M-100 units – Automark Units and AIMS software). The contract total is \$14,250 for the period of September 1, 2017 through August 31, 2018 – Dept. 131.
  - ii. A maintenance contract renewal with Pitney Bowes. The contract total is \$554.04 for the period of September 1, 2017 through August 31, 2018 – Dept. 131.
- K. Emergency Services – Dale Neff requested that the Board reviews a contract renewal with Breon's Inc. to provide generator maintenance for all 911 tower sites and the Willowbank tower. Dale noted that Breon's is a local business that has provided this service for 20 years. The contract total is \$11,288.19 for the period of June 9, 2017 through June 8, 2018 – Dept. 354.

- L. MH/ID/EI – Tom McDermott requested that the Board reviews the following items:
- i. Addendum No. 2 between the County of Centre and Bauer's All About Kids, LLC. This will increase the allocation to allow the service provider to provide additional early intervention services in the amount of \$6,000 increasing the contract maximum from \$44,000 to \$50,000 with the source of funding as follows: State \$45,000 and County \$5,000 for the period of July 1, 2016 through June 30, 2017 – Dept. 561.
  - ii. A letter of agreement between St. Francis University and the County of Centre. Intellectual disability services include administration of National Core Indicator surveys, PFDS and IM surveys, and Transition surveys. The total cost is \$34,564 which is state funded for the period of July 1, 2017 through June 30, 2018 – Dept. 561.
  - iii. A contract renewal between NHS Pennsylvania and the County of Centre. Mental health services provided include family based and family support services (respite services). The contract total is \$38,000 which is funded as follows: State \$36,248 and County \$1,752 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.
  - iv. A contract renewal between Housing Transitions, Inc. and the County of Centre. Services provided include emergency housing assistance for drug and alcohol clients. The contract total is \$5,000 with the source of funding as follows: State \$4,770 and County \$230 for the period of July 1, 2017 through June 30, 2018 – Dept. 562.
  - v. A contract renewal between J. S. Transport and the County of Centre to provide emergency transportation services. The contract total is \$22,000 with the source of funding as follows: State \$20,986 and County \$1,014 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.
  - vi. A contract renewal between Cen-Clear Child Services, Inc. and the County of Centre. Mental health services include outpatient (psychiatric evaluation/medication clinic, tele-psychiatry, peer support, and family based mental health services). The contract total is \$58,500 with the source of funding as follows: State \$55,803 and County \$2,697 for the period of July 1, 2107 through June 30, 2018 – Dept. 561.
  - vii. A letter of agreement between Mary Ann Kresen, Esquire and the County of Centre. Services provided include counsel for mental health and intellectual disability hearings, legal review of court orders, hearing reports, appeals, etc. pertaining to commitment hearings. The contract total is estimated at \$10,000

with the source of funding as follows: State \$9,539 and County \$461 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.

- M. MIS/RBA – Bill Browder requested that the Board reviews the following items:
- i. A contract renewal with Civic Plus for web site hosting. The County has the option to redesign the web page under the agreement at no additional cost, within specific limitations in Exhibit B in the contract. The contract total is \$6,607.72 for the period of July 1, 2017 through June 30, 2018 – Dept. 142.
  - ii. A contract renewal for an annual service agreement with Renmark USA (reseller) for Schneider Electric UPS and power distribution unit in County primary computer room. The unit is backed up by generator to provide uninterrupted power source for critical IT and network equipment. The contract total is \$4,709.10 for the period of May 8, 2017 through May 7, 2018 – Dept. 142.
- N. Probation – Tom Backenstoe requested that the Board reviews the following items:
- i. Owner County Agreement with Central Counties Youth Center, which is a Juvenile Detention Center jointly owned by five counties (Centre, Clinton, Clearfield Huntingdon, and Mifflin). The total cost is \$164,175 with the source of funding as follows: State \$82,087.50 and County \$82,087.50 for the period of January 1, 2017 through December 31, 2017 – 305.
  - ii. Fiscal Year 2017-2018 Agreement between the Centre County Probation Department and the Pennsylvania Board of Probation and Parole for the Grant-In-Aid Agreement for the improvement of adult probation services. The grant total is \$125,000 for the period of July 1, 2017 through June 30, 2018 – Dept. 301.
  - iii. Fiscal Year 2017-2018 Agreement between the Centre County Probation Department and the Pennsylvania Board of Probation and Parole for state offender supervision. The grant total is \$300,000 for the period of July 1, 2017 through June 30, 2018 – Dept. 301.
- O. Sheriff – Bryan Sampsel requested that the Board reviews a contract with Dr. Botti and Centre County to participate in the Naloxone program. Dr. Botti will provide oversight in obtaining, carrying and administering naloxone in the event of an opioid overdose. The contract total is \$1,000. Betsy Dupuis asked to review the naloxone policy before the contract is approved –Dept. 211.
- P. Transportation – Dave Lomison requested that the Board reviews the purchase of 63 GPS diagnostic devices for the business fleet of vehicles that will provide important data and offer safety and security to anyone using a County owned vehicle. The total cost of the devices would be \$11,039.49 installed of \$175.23 per vehicle this is a one-time cost with a monthly fee per vehicle of \$18.95 per month per unit – Dept. 532.

Commissioner Higgins made a motion to move items F-P to next week's Consent Agenda and table item O. The motion was seconded by Commissioner Dershem and unanimously approved.

VII. CONSENT AGENDA

- A. Maintenance – Request that the Board approves a contract with Simplex Grinnell for the service of the fire alarm system at the Centre County Correctional Facility. The contract total is \$13,098 for the period of January 1, 2018 through December 31, 2020 – Dept. 161.
- B. Children and Youth Services – Request that the Board approves the following items:
  - i. A contract with Betty Shreckengast Family Childcare to provide childcare services. The total cost is \$1,400 with the source of funding as follows: State \$1,120 and County \$280 for the period of July 1, 2016 through June 30, 2017 – Dept. 511.
  - ii. A contract with the Lock Haven YMCA Childcare to provide childcare services. The contract total is \$700 with the source of funding as follows: State \$560 and County \$140 for the period of July 1, 2016 through June 30, 2017 – Dept. 511.
  - iii. The Childcare Center at Hortwoods to provide childcare services. The contract total is \$3,600 with the source of funding as follows: State \$2,880 and County \$720 for the period of July 1, 2016 through June 30, 2017 – Dept. 511.
  - iv. A contract with Concern to provide foster/residential care services for dependent/delinquent youth. The contract total is \$33,500 with the source of funding as follows: State \$26,800 and County \$6,700 for the period of July 1, 2016 through June 30, 2017 – Dept. 511.
  - v. A contract with Bethany Christian Services of Central PA to provide foster care services for dependent delinquent youth. The contract total is \$85,000 with the source of funding as follows: State \$68,000 and County \$17,000 for the period of July 1, 2016 through June 30, 2017 – Dept. 511.
  - vi. A contract with Betty Shreckengast Family Childcare to provide childcare services. The contract total is \$4,000 with the source of funding as follows: State \$3,200 and County \$800 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
  - vii. A contract with the YMCA of Centre County – Bellefonte to provide childcare services. The contract total is \$8,000 with the source of funding as follows: State

- \$6,400 and County \$1,600 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- viii. A contract with the YMCA of Centre County – Moshannon Valley to provide childcare services. The contract total is \$1,000 which is funded as follows: State \$800 and County \$200 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- ix. A contract with the YMCA of Centre County – State College to provide childcare services. The contract total is \$2,000 with the source of funding as follows: State \$1,600 and County \$400 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- x. A contract with Kids Court Childcare and Learning Center to provide childcare services. The contract total is \$22,000 with the source of funding as follows: State \$17,600 and County \$4,400 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- xi. A contact with H. Denning Mason, Esquire to provide legal services. The contract total is \$8,000 with the source of funding as follows: State \$6,400 and County \$1,600 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- xii. A contract with The Law Offices of James P. Johnson, Esquire to provide legal services. The contract total is \$18,000 with the source of funding as follows: State \$14,400 and County \$3,600 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- xiii. A contract with Sign Language Specialists of Western PA to provide sign language interpreter services. The contract total is \$10,000 with the source of funding as follows: State \$8,000 and County \$2,000 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- xiv. A contract with Claire Kimmel, Esquire to provide legal services. The contract total is \$8,000 with the source of funding as follows: State \$6,400 and County \$1,600 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- xv. A contract with Stephanie Cooper, Esquire to provide legal services. The contract total is \$1,000 with the source of funding as follows: State \$800 and County \$200 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- xvi. A contract with Bobbie Rabuck, Esquire to provide legal services. The contract total is \$30,000 with the source of funding as follows: State \$24,000 County \$6,000 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.



xvii. A contract with Pamela McCloskey – McCloskey Counseling Center to provide counseling services. The contract total is \$28,000 with the source of funding as follows: State \$22,400 and County \$5,600 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.

xviii. A contact with Kimberly Hamilton, Esquire to provide legal services. The contract total is \$8,000 with the source of funding as follows: State \$6,400 and County \$1,600 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.

VIII. DISCUSSION ITEMS

IX. REPORTS – ANNOUNCEMENTS

A. Commissioner Dershem reported there are 107,525 registered voters in Centre County. The featured precinct this week is #53 Gregg Township with 1,246 registered voters. They had 403 ballots cast in the municipal primary election with a 32.34% voter turnout.

B. Announcements

X. There were no executive sessions to report.

XI. MEETING SCHEDULE

Tuesday, July 11, 2017

BOC – 10:00 AM – Room 146WB

Wednesday, July 12, 2017

SD – Commissioners' Convention – Washington D.C.

MP/MH – Diamondback Grand Opening - 5:00 PM - Philipsburg

Thursday, July 13, 2017

SD – Commissioners' Convention – Washington D.C.

BOC/Salary Board – 10:00 AM – Room 146WB – AS NEEDED

XII. ELECTION ANNOUNCEMENTS

Tuesday, August 1, 2017

Last day to circulate and file nomination papers.

Tuesday, August 8, 2017

Last day to withdraw by candidates nominated by nomination papers.

Monday, August 14, 2017

Last day to withdraw by candidates nominated at the primary.

Tuesday, October 10, 2017

Last day to REGISTER before the November election.

XIII. QUESTIONS FROM THE PRESS

- XIV. Motion by Commissioner Higgins to adjourn at 11:23 AM. The motion was seconded by Commissioner Dershem and unanimously approved.

ATTEST:

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Margaret N. Gray  
Administrator